



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1. Name of the Institution

JANATA COLLEGE, SERFANGURI

- Name of the Head of the institution **DR. SUBUNG BASUMATARY**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **03661291905**
- Mobile No: **9435511870**
- Registered e-mail **janatacollege1977@gmail.com**
- Alternate e-mail **brahma14btry@gmail.com**
- Address **SERFANGURI**
- City/Town **KOKRAJHAR**
- State/UT **ASSAM**
- Pin Code **783346**

2. Institutional status

- Type of Institution **Co-education**
- Location **Rural**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **BODOLAND UNIVERSITY**
- Name of the IQAC Coordinator **DR. NAYAN JYOTI DAS**
- Phone No. **03661291905**
- Alternate phone No. **03661291903**
- Mobile **9954934342**
- IQAC e-mail address **janatacollege1977@gmail.com**
- Alternate e-mail address **ndas68@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<http://www.janatacollege.co.in/images/content/1651218159AQAR%202021.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<http://www.janatacollege.co.in/academiccal.php>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C+	NIL	2004	16/05/2004	15/05/2009
Cycle 2	B	2.42	2016	26/05/2016	25/05/2021

6. Date of Establishment of IQAC

31/05/2005

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
00	00	00	00	00

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Digitization of College Administrative and Academic management system. 2. Introduced NSS in the college. 3. Introduced NCC in this college. 4.Introduced 3 month Physical And Yoga Training . 5. Introduced 3 month Beautician Course .

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
All the Departments be asked to prepare the syllabus and allocate the same among the faculty members	Syllabus allocation have been done
All the departments be asked to maintain daily progress report of the faculty members	Faculty members are maintaining the daily progress report
Introduced NSS in the college	NSS is functioning now with 87 students
Introduced physical and yoga training in the college	It is running well with 184 students
Introduced NCC in the college	NCC is functional with 22 students
Departments are asked to complete NAAC related responsibilities assigned to them	Maximum responsibilities have been met
Prepare the Budget for the development of the college	Expenditure done as per the budget prepared by the IQAC
Inspire the faculty members to introduce ICT in teaching Learning Process	Faculty members have started using ICT in teaching learning process
AITHUN be published	AITHUN be published

13. Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

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• Designation	PRINCIPAL
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• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
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• Name of the IQAC Coordinator	DR. NAYAN JYOTI DAS
• Phone No.	03661291905
• Alternate phone No.	03661291903

• Mobile	9954934342				
• IQAC e-mail address	janatacollege1977@gmail.com				
• Alternate e-mail address	ndas68@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://www.janatacollege.co.in/images/content/1651218159AQAR%2020_21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.janatacollege.co.in/academiccal.php				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C+	NIL	2004	16/05/2004	15/05/2009
Cycle 2	B	2.42	2016	26/05/2016	25/05/2021
6.Date of Establishment of IQAC			31/05/2005		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
00	00	00	00	00	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			3		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?			Yes		

Plan of Action	Achievements/Outcomes
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AITHUN be published	AITHUN be published
13.Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-2022	15/02/2023

15.Multidisciplinary / interdisciplinary

This college is affiliated to Bodoland University. Bodoland university has implemented CBCS syllabus from the year 2019. CBCS syllabus is interdisciplinary in nature. Thus students can opt interdisciplinary subjects which are beneficial for their effective development as efficient citizens of the country . While following this interdisciplinary syllabus students from our college can boost up their ug level course that may fit into the need of students for their requirements to move smoothly into the job market.

The college provides ample scope to students to get themselves thtrained in computer application . From the department of Computer Application students get the scope to get computer literacy . For vocational training students are provided with BCA course .

16.Academic bank of credits (ABC):

Bodoland University is going to launch Academic Banks of Credit shortly. As the college is affiliated to Bodoland University students are filling necessary details on the University website so that the University can bring in the Academic Banks of Credit soon.

17.Skill development:

This college has a computer application department , which provides courses like BCA and deploma in PGDCA . These courses prepares students with skills and knowledge to begin their career.

The college also has a weaving, training cum production centre . this centre train students with skills like weaving , designing , dying and also train them in other related and essential aspects of weaving . students seve in the centre for production while getting training on handloom production and distribution. After successful completion of the course the trainees will have oportunity for selfemployment .

From this year, the college has taken initiative to impliment beautian course that will include facial, haircut, haircolour and

hair spa. This will help students to open their own business and along with that they may get opportunity for a job in nearby beauty salons and grooming centres.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

From the department of Bodo and Assamese, students are provided with indigenous knowlege which are directly reflected in the course content . As the college is situated in a tribal belt , students are mostly from different tribes. These students are equipped with knowledge of ethnic culture and language and thus the college is a hotspot for interchanging knowledge and sharing information. In such an environment, department of Bodo and Assamese play an important role in integration of such authentic indian knowledge systems in a proper manner.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college is focussing on outcome based Education through various vocational courses. such as :

1. BCA
2. PGDCA
3. Training on weaving and handloom
4. training on grooming and beautification

20.Distance education/online education:

Teachers take online classes whenever it is possible . These online classes are mainly remedial in nature . Other than that teachers from different departments take online classes to finish off their syllabus.

Extended Profile

1.Programme

1.1

321

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student2.1 **1727**

Number of students during the year

File Description	Documents
Data Template	View File

2.2 **304**Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **202**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 **24**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **25**

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	321
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1727
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	304
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	202
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	24
File Description	Documents
Data Template	View File

3.2	25
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	34
Total number of Classrooms and Seminar halls	
4.2	41605570.95
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	64
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college follows the prescribed curriculum of Bodoland University as it is affiliated to Bodoland University. The college operates both UG and PG having only Arts stream keeping in mind the goals and objectives of the college. Faculty members implement the syllabus through various innovative techniques for achieving academic excellence. The college follows the Academic Calendar prepared by its Affiliating University.

Academic Council Meeting is held at the beginning of every Academic Year for distribution of syllabus and to prepare the academic time table. Each individual teacher prepares his/her teaching plan keeping in mind the total teaching day and the allotted classes. Daily Progress report is maintained by every individual teacher. Academic Committee prepares the time table for the Sessional Exams and the Internal Marks obtained in the Exams are sent to the University. Regular class tests are conducted by the Departments. Subject based Seminars, Projects

and home assignments are conducted in regular intervals. ICT, laptops and well equipped Computer and Education Dept. Lab are used for better translation of the syllabus.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institute adheres to the academic calendar including CIE. The academic council with the help of IQAC coordinator prepares the academic calendar providing ample scope of CIE in conformity with the academic calendar of the affiliating university. As pandemic covid-19 broke out in the year 2020 and continued for a long period of time, adhering to a fixed academic calendar hampered partially. .

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

01

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

26

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As an affiliating college under Bodoland University the follows the curriculum prescribed by the University and hence the college does not have separate crosscutting issues intergrating into the curriculum.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

93

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

101

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	E. None of the above
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File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

E. Feedback not collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

800

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

151

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college being situated in a remote area of the state, maximum students come from the economically poor background. Maximum of the students also come from the vernacular background. Despite of the these drawbacks, the teaching faculty members give their best in imparting skills in students through various means of teaching-learning tools. The departments conduct regular departmental seminar, give regular assignments and arrange programmes related to the requirements of the students and assess the learning levels of the students. For slow learners, the teachers arrange extra classes and sometimes even take classes on online mode.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1727	24

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In most of the departments, we follow lecture method in the teaching-learning process. Apart from this, departments also follow student centric methods. Some of the departments follow

studentscentric methods which are enumerated below:

1. Group discussion
2. Seminar presentation
3. Movie review session (movies related to novels)
4. Assignments
5. Self checking of answer sheets
6. Interchanging projects among students for evaluation
7. Experimental learning thorough laboratory experiments done by the deparment of education

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Desktop computer , laptops have been provided to every department of the institution with a view to enabling the teachers with ICT tools.printers , pendrives,scanners and 6 nos. of smart classes have been made available . The library has been upgraded to semi dizitisation with advanced search facility , E-Journals, E- books and E-resources through INFLIBNET. Some of the Administrative and acdemic activities have also been facilitated by active use of Google platform like Google docs, Google Form, Google Meet along with Zoom platform.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors**

5

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

25

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

11

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

485.7

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Regarding internal assessments the guidelines laid down by the affiliating university are strictly followed. continuous internal assessments of the students are done by every department through various innovative techniques like presentations, group discussion, home assignments and social media. The college strictly maintained the attendance of the students and the students who have less than 75% attendance are not allowed to appear in the final exam. The students who cannot secure pass marks in the internal exam he/she fails automatically on that particular in the end semester exam. Internal assessment is held once in every semester. Due to covid-19 pandemic offline internal exam could not be held this year. So, internal assessment was done based on home assignment

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Usually the college does not received any grievance related to the perofrmance of the students in the internal exam. However if any student has any grievance he/she can approach the grievance redressal cell of the institution. The grievance redressal cell refers the matter to the concerned department and the department on proper verification tajke the appropriate decision which i9s binding and final upon the students

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college being purely a single stream college is offring only the Arts stream both in UGand PG level . The syllabus of each department provides information about the learning outcomes. The syllabus also provides information about instructin on how to implement the syllabus and evaluation. The college implemented CBCS pattern of study from the academic year 2019-2020 which provides them ample opportunity for inter disciplinary studies

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the

institution.

Once the institution receives the results of the students published by the University, the different departments review the results of their respective department result. Accordingly, all the departments of the college sit together and review the results to find the loopholes in the teaching learning methods and chalk out the road map for bringing modification for getting better results. The programme outcomes of each department is usually uploaded in the college website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

334

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/spreadsheets/d/17iZiAOxDszZPg_X7EZewRuJaUuZ7Zztt7Onch1sNoNQ/edit?usp=share_link

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

16

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

National webinar on Literature for Netizens was organized by the extension activity cell in Association with IQAC, Janata College

, Serfanguria poetry recital program 'MEHFIL'(online) was organized by the extension activity cell and IQAC , Janata college on 11th Aug/ 2021. Poets of the event were Raja Puniani(Nepali), Anwasha Sarmah (Assamese poet), Vandana Raj (Hindi poet) , Bardwichila Narzary(Bodo Poet), Sangeeta Das (English Poet) Dibyotsnata Talukdar(Urdu poet) A talk on 'Raging Hormones and Adolescence' was organized by extension activity cell in collaboration with IQAC , Janata College where Dr Nirza Saikia (obstetrician /gynaecologist) highlighted the need to aware students on topics related to Sex, hormones and early marriage.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

332

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Janata College is operating with 36 nos. of classroom out of which 07 nos. are large classroom with sitting capacity of 110 students; 06 nos. are smart classrooms. All the classrooms are furnished with white board for better visibility, 01 no. seminar hall equipped modern amenities with a sitting capacity of 100 students. 03 Large classrooms and 01 more seminar hall are under construction. The college also has 09 nos. of departmental rooms with laptop and desktop. The college also has 02 nos. of laboratories viz. Education lab and computer lab. The computer lab is having 39 nos. of computer with LAN connection and internet facilities having 300mbps speed. Janata College library is equipped with semi digital facilities with advanced search system and 05 nos. of computer for the use of student and faculty members. The enlist INFLIBNET facility provides the student and the faculty members. The provision of E- Journal, E- book etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college encourages the students to participate in various cultural and games and sports related activities. Every year Annual college week and Satish Chandra Basumatary literary and cultural celebrations are organised. Students are encouraged to participate in games and sports along with cultural activities in the youth festivals organised by the university and other local, regional and national events. Janata college has provided the students the facility of indoor stadium for badminton and table tennis outdoor stadium for football and volleyball and athletics. Boys common room and girls common rooms are provided with carrom board, chess etc. 01 more badminton court and 01 basketball court along with 01 multi gym are under construction.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

223452

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Central Library is situated in a separate building with spacious and well ventilated reading rooms for staff and students. The Library committee consisting of talented staff and the support of the college authorities made the library the most lively place in the campus providing a safe and comfortable environment that enables learning and advancement of knowledge. The college Library has a collection of more than 18,674 books consisting of texts and reference books along with 09 nos. of Journal. Among other books, there is vast number of Dictionaries, Encyclopedia of Britannica and Gazetteers. Reprographic and Wi-fi facilities are provided to the stakeholders. Acquisition of books and journals, Library administration, OPAC, etc. have been fully computerized for easy access of information. Students can access and download the E-Sources with the help of Library websites and INFLIBNET. The college library has the following details: The total area of the college library is 679 sq mtrs with the total seating capacity of 50 students, whereas the total seating capacity of the teachers is 10. The college library is kept open on all working days from 9am to 4pm whereas on vacations the library is open from 10am to 2pm. The library remains closed on holidays. The library provides individual reading carrels, lounge area for browsing and relaxed reading and IT zone for accessing e-resources.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

403194

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

26

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college offers variety of IT facilities to all its members. There are computer labs, printers, Xerox machines, and internet connection. The college provides secure and high speed network connections to all its members to access the service at the college. The college has Computers with UPS 06 numbers, one set of Projectors with screen, one set of LCD T.V with DVD player, Digital camera, 10 K.V.A power UPS, Photocopier cum Printers three numbers, H.P Laser printers three nos, voltage stabilizer three nos, barcodereader one no, bar code printer one no, smart power online UPS 3 K.V.S, Educational Laboratory equipments, Generator set 10 K.V.S. The college has a 2 MBPS BSNL data circuit connection to provide internet facility. The campus Wi- Fi facility has been provided recently covering the departments, library, and administration and computer lab.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

64

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

844048

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has established system and procedure formaintaining and utilizing physical,academic andsupportfacilities etc. The budget and planning committeeprepares the budget at the beginning of every acadmic year for new purchase and maintainance of the physical, academic andsupport facilities. The purchase of the physical facilities areexecuted on approval from the purchasing and utilisation committee. The new construction is executed by the constructioncommittee of the college. The construction under the RUSA grant was executed by the department of PWD , Govt. of Assam and itsauthorised contractor after proper tender process.The annua lbudget prepared by the budget and planning commitee is placedbefore GB for final approval.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1494

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above
File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

37

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The administration of the college takes keen interests in managing students participation in various administrative, co-curricular and extracurricular activities. Some of the areas where students' participation are made mandatory are as follows:

1. Students' participation in the formation of Union Body through election in a secret ballot system
2. Students manage and actively participate in the annual college week every year

3. Events like freshmen social day, teachers, observation of Satish Chandra Basumatary day, Republic Day, Independence day.

4. Saraswati Puja, is exclusively observed by the students of the college. Students from all religious background warmly participate in all the activities related to Saraswati puja.

5. Students active participation is widely seen in the events organised by various cells of the college.

6. Students participation in bringing out college magazine and wall magazines of different departments of the college is commendable.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Though the college has Alumni Association, it has not been registered yet. So far, the college has not received any such contributions to the development of the institution financially from the Alumni Association. But the fact is, the Alumni Association and its members are active and dedicated in rendering other supportive services such as participating in various college programs, meetings, or in any other activities when invited or requested.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The mission and vision of the college defines the college's characteristics in terms of addressing the needs of the stakeholders/students and the society it seeks to serve. In order to give a shape to the vision and mission of the college, the Principal carries out various action plans and policies with the help of the qualified and competent faculty members from various departments through regular meetings for the improvement of the college systems. Teachers are engaged in research activities in order to realize the vision and mission of the college. Faculty members update themselves through orientation, refresher courses, participating in seminars, workshops, conferences etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The governing body is the apex body of the institution where the principal is the ex-officio secretary .Governing body monitors every academic and administrative along with infrastructure related matter.The budget and planning committee prepares the annual budget at the beginning of every academic year and the budget is placed before GB. The principal executes the budget on approval from the GB. purchasing of various items are done maintaining proper procedure on approval from the purchase and utilisation committee the IQAC entrusted to monitor the activities of the different departments , committees and cell. Various committees and cells have been created for execution of various extension and extra curricular activities.All the academic matters dealt with by the academic council.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The annual budget of the college could not be prepared due to covid-19 pandemic. The planning for opening of the certificate course in weaving and BCA course also could not be executed.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The internal organisational structure of the college may be viewed as follows- 1. Governing body 2. IQAC The 3. Departments 4. Various sub committees. The strategies and policies are chalked out well in advance in every academic year in the meeting of IQAC and are executed on final approval from the GB. The academic calendar is prepared by the academic council and it is executed by all the departments. The Exams are conducted by the academic council. Under the HOD of every department distributes the syllabus and the beginning of every academic year and the syllabus is executed by the teachers. Part time teachers have also been appointed to bridge the gap for the execution of the syllabus. Every faculty member maintains daily progress report and every department maintains activity report at their respective department. The IQAC monitors and guide every department, the committees and cells to execute the activities under their operation.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Many welfare schemes are available for the teaching and nonteaching staff such as GPF, Gratuity, Casual Leave, Maternity leave, Child care leave, study leave as per UGC Norms. Janata College threft and credit co-operative society extense the provision of loans upto Rs. 10 Lakh to the employees as and when needed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Though there is no formal institution performance system is introduced yet the performance of the teaching and non teaching staff is measured informally through their engagement and activities in various committees and cell. In the periodic review meeting of the syllabus the performance of the faculty members are also measured unofficially. This year , being the year of covid-19 pandemic their technical performance and knowledge have been measured through their online activities towards students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has the mechanism of internal as well as external financial audit. The internal audit is conducted by CA appointed by the college management and the external audit is done by the govt. auditor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college depends mainly on the funds received from the Government, UGC, RUSA and the fees collected from the students. The budget and planning committee prepares the budget well in advance at the beginning of every academic session. Prior to preparation of the budget suggestions from among the teacher through their HODs are welcome and based on the suggestions the budget is prepared accordingly. The items to be purchased are placed before purchase and utilization committee and the said items are purchased on final approval from the said committee maintaining the proper procedure. The annual internal audit is conducted by a CA appointed by the GB and the external audit is done by the Govt. Auditor. Self financing course like CCA, DCA, PGDCA have been introduced with a planning to introduce more self financing courses from the next academic year. Alumni Association would be made more functional from the next academic year with a view to mobilization of fund. As the college is located in a rural area with no industry zone, no MoU or collaboration could not be made for generating fund. As the UGC has stopped funding for various projects no fund in this year

could be generated from such projects.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of Janata College contributed significantly for the quality assurance strategies by organising altogether 11 nos. of Webinar .The IQAC asked all the departments to create whatsapp groups for supplying of study mterials and arranged ZOOM platform for online classes

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The periodic review meeting is conducted by the IQAC with the faculty membersto review the progress on implementation of the syllabus.On that meeting every member presence their progress report based on daily progress report maintained by them.The departments presents their departmental activity report based on the recorded documents in their departmental activity report.The academic calender and class routine are prepared by the academic council in consultation with IQAC.Necessary suggestions and supports are providedto the departments or to the individual teachers if required.Due to the covid-19 pandemic only limited number of such review meeting could be held with only the HODs this year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

<p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p>	<p>E. None of the above</p>
--	------------------------------------

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

01 webinar was conducted for the promotion of gender equity during the year. The webinar titled "Beyond Gender" discussed the issues related to gender bias society and women's position in it. It also discussed on the possibilities of eradicating the power hierarchy while emphasising a future where women are equal and strong. The next was a Talk on "Raging Hormones and Adolescence" where Dr. Nirza Saikia, Obstetrician discussed the issues of the hormonal changes occurred during the adolescence period and how to deal with that hormonal changes. The main

intention of this talk was to normalize taboos related to sex hormones ,early age pregnancy and marriage. The institution being purely a co-educational institution provides ample opportunity to the women for higher studies. Assuch the enrolment of girls students is almost equal to that of the boys students. There is a women cell to deal with any kind of grievances from among the girls students . The women cell also conducts various awareness programmes like, HIV Awareness, Awareness on Breast Cancer etc.in nearby villages as the college is located in a rural area mostly dominated by the tribal people . The college provides a day care centre for the kids. The institution also provides Girls Common room with all the basic facilities like attached toilet, purified drinking water

File Description	Documents
Annual gender sensitization action plan	01 webinar was conducted for the promotion of gender equity during the year. The webinar titled
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	The college provides a day care centre for the kids. The institution also provides Girls Common room with all the basic facilities like attached toilet, purified drinking water facilities, dressing facilities, carrom, chess etc. and wreck for keeping the bags.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Any kind of waste causes air , water and soil pollution. It also affects the aesthetic duty of the campus. Janata college is having a sprawling campus of 15 acres. so, the institution is almost free from chemical waste. As more than 40% of the campus is covered with trees so the institution generates heaps of biodegradable waste mostly in the form of dry leaves. These leaves are collected and are converted into compost. The compost is used for manuring the soil particularly in the garden. Students are also instructed to do so in their environmental classes.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution under IQAC maintains a rural museum where various items related to the ethnic communities residing in this locality are preserved for cultural harmony. The institution is having students mainly from the ethnic communities like Bodo, Rabha, Rajbongshi, Saotal and so on mostly dominated by the Bodo people. The institution observes cultural events during annual college week where cultural events of various communities are presented. The college allows traditional dresses of the same color as college uniform. Wednesday and Saturday of every week is considered as uniform free day when students can come to the college with their traditional dresses. Despite having students from diverse communities the college isn't successful enough in maintaining communal harmony. Maintaining this communal harmony is not that tough as students of this region are habitually residing in a culturally and ethnically rich and diverse region. The admission process in this institution is done purely on merit basis. This institution tries to avoid giving importance on categorizing students depending on their caste, creed and religion.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The sensitization of students of the institution to the constitutional obligations regarding values, rights, duties and responsibilities are ascribed through the college prospectus. Thereafter during the college freshmen social day the principal of this college makes its loud and clear through his inaugural speech written for the students. During the academic year these rules and responsibilities are carried out by the students and in case of any failure the student union and the general secretary of the student union in particular takes the charge to rectify accordingly. Teachers are given the responsibility to aware the students on their duties and responsibilities as a responsible citizen of the country. Beyond this the Election Commission of the college organises students election purely based on the procedures laid down by Election Commission of India and Lyngdoh committee reports. 02 nos. of voter awareness programmes were organised to sensitise the students as a responsible citizen.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution could not celebrate most of the national and international commemorative days due to covid-19 pandemic. Some events celebrated by the institution are as follows: 1. Republic Day Celebration . 2. International Women Day Celebration. 3. Independence Day Celebration. 4. Road safety Campaign on 3rd Feb.2021

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice 1:

Title: Let's go to school

motto : Better school, Better country

Duration: 2019 till date

Objective: Awareness

The Context: schools visit to generate awareness regarding health and hygiene.

Evidence of Success

1. School Visit , IQAC,

Problem and Resource Required:road condition. supported stationery item

Notes: " Let's go to School " is still continued except corona period.

Best Practice No. 2:

Title : Lets go to the village

Motto : Better village, Better country

Duration: 2014 till date

Objective: Awareness

The Context: interact with the villagers and try to generate awareness regarding health and hygiene

Evidence of Success

1. Let's go to villages program organize the programme by the deptt. of Bodo , Janata College, Serfanguri and 102 participant participated on this programme.

Problems Encountered and Resource Required: Some of the problems encountered in carrying out this practice is lack of available time due to hectic academic schedule . The number of students is too huge to be covered each household.

Notes The Practice of " Let's go to village" is still continuing except on corona days. This practice will be resumed once examination of the students are over

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Distinctiveness Janata college , serfanguri is playing a pivotal role in providing the under privileged tribal people. belonging to Bodo, Rabha and Saotal community. The college is providing equal educational opportunities to the girls students of this locality. As such the enrolment of the girl student is almost equal to that of boys students. To promote women education the institution provides girls hostel facilities with an intact capacity of 70 female students and 01 women cell is constituted all the matters specially related to the female students. Moreover the college is offering higher education specially to the students of average and below average category who are generally deprived of by the other higher institution. This can be treated as the distinctive practices perform by the institution.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The college will introduce online college automation portal for digitization of administrative and academic management of the college. Once the online system is introduced, the college will try its level best to go paper less. From the next academic session, the record of online classes taken by various departments will be made transparent in the college portal. More activities will be arranged concentrating on the issues related to gender sensitization and women empowerment. The college will initiate to introduce MA in Assamese. The college will also make all efforts to introduce NEP 2020 once mandated by the state government. After the failed attempts to introduce Distance Mode of Education under Krishna Kanta Handique University, once again the college will try to bring it on.