2024

COMPUTER APPLICATION

Paper : BCAVAC1014

[Desktop Publishing (DTP)]

Full Marks : 50

Pass Marks : 20

Time : Two hours

The figures in the margin indicate full marks for the questions.

1. Choose the correct answer :　　　1×5=5

　　(a)　DTP is used to create

　　　　(i)　a report

　　　　(ii)　magazine and newspaper

　　　　(iii)　account

　　　　(iv)　restaurant menu

　　　　　　　　　Contd.

(b) What is the default extension of Photoshop file?

    (i) PSD

    (ii) BMP

    (iii) CRD

    (iv) PMD

(c) CorelDRAW is a _____ -based drawing application package.

    (i) Knife

    (ii) Crop tool

    (iii) Virtual segments tool

    (iv) Vector

(d) With the help of which tool the character is inserted in photoshop?

    (i) Slice tool

    (ii) Pencil tool

    (iii) Type tool

    (iv) Pen tool

(e) What is the use of crop tool?

    (i) Selecting image

    (ii) Moving the image

    (iii) Cutting the image

    (iv) Draw the image

2. Answer the following : *(any five)* 2×5=10

(a) What are the characteristics of a computer?

(b) Differentiate between system software and application software.

(c) What are the basic file operations?

(d) What are the differences between copy and cut?

(e) What is header and footer?

(f) What is blending?

(g) What is magnetic tool?

3. Answer the following *(any five)* : 5×5=25

(a) Write the steps to create file and folders.

(b) Write about different types of operating systems and their functions.

(c) How do you set paragraphs ? Explain.

(d) What is bitmap and shadow effect ? Explain.

(e) What are the import and export facilities ? Explain.

(f) How do you perform alignment setting ? Explain.

(g) How do you perform image crop and rotation ? Explain.

(h) Write about fill and stock option.

(i) Write the full form of

BMP, JPG, JPEG, PNG, and GIF.

4. Answer the following : *(any one)* 10

(a) Explain about spell checker, logo design, frame setting and colour range.

(b) What do you know about Slice tool, Stamp tool, Gradient tool and Blur tool ? Explain.

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